



EUROPEAN UNION



GOVERNMENT OF ROMANIA
MINISTRY OF LABOUR, FAMILY
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EXECUTIVE AGENCY FOR
HIGHER-EDUCATION, RESEARCH,
DEVELOPMENT AND
INNOVATION FUNDING

Doctorate in Universities of Excellence Research Assessment and Support for Scientific Publishing

Preparing and submitting the assessment dossiers

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EUROPEAN SOCIAL FUND

Investing in
PEOPLE



Doctorate in Universities of Excellence
Research Assessment and Support for Scientific Publishing



Strategic projects
for Romanian Higher Education

Romanian Research Assessment Exercise stages:

A. Process beginning

I. The University Management RECEIVES the invitation to attend the Romanian Research Assessment Exercise (RRAE) from the Project Manager, accompanied by the following information:

- SISEC Platform access username/password for the University Management
- assessment methodology
- SISEC electronic platform instructions
- RRAE calendar

II. The University Management SENDS to the project management (both in electronic form by using the SISEC platform and in print, validated by the University Management) the following information necessary for RRAE initiating:

- the assessment domains (selected out of the 42 domains established in the methodology)
- for each selected domain the followings will be sent:
 1. designated domain coordinator (first name, last name, contact details)
 2. lists with the searchers in each domain employed by the university at 31th of December 2010 (first name, last name, contact details)
 3. lists with the full-time PhD students at 31th of December 2010 in each domain (first name, last name, contact details, PhD coordinator contact details)

Note: each researchers will be appointed to a specific research domain



III. The university management RECEIVES from the Project Manager the following information:

- **SISEC username/password for the designated domain coordinators, researchers and PhD students from the University's previously sent lists.**

B. Assessment data submission

IV. SISEC data submission

Domain coordinator:

- The list of research infrastructures together with the support elements that allow the qualitative assessment .**
- Attracted income (according to research contracts) in a particular area of research from national and international contracts;**
- Young researchers attraction mechanisms;**
- Specialized literature access information;**
- List of scientific events along with support elements that allow the qualitative assessment.**
- List of translations and edited volumes with the support elements that allow the qualitative assessment.**
- Receives the SISEC error messages**
- Validates the data submitted by the researchers**
- Fills in on SISEC the data for Criterion no. 1 for the researchers who left the university and had scientific results in the assessed period.**



***The researcher* will be responsible with the following elements submission:**

- a. Introduces the necessary information for the assessment of Criterion no. 1 :**
 - i. Articles**
 - ii. Patents**
 - iii. Books and book chapters**
 - iv. Translations**
 - v. Social-economic impact products**
 - vi. Achievements under copyright**
- b. The researcher will find in SISEC the list containing his works, automatically detected by the system. He will validate this list and also add all other works that the list does not contain. Please note, at this criterion, that every researcher with nonzero scientific production for a certain indicator, will load on the platform the support documents for the qualitative assessment, 10% (but not less than one item!) of the scientific production for that indicator.**
- c. Submits, for Criterion no. II, the PhD Coordinator descriptor necessary information (if he is a PhD Coordinator).**
- d. Submits the specific community acknowledgement elements (Criterion no. III)**

V. Completion and validation of the assessment dossier by the University Management

C. Dossier Assessment

VI. SISEC quantitative assessment and domain qualitative assessment parallel process